

Karen Kahn, Chair  
Bruce Miller, Vice-Chair

**AIRPORT COMMISSION**

**May 20, 2009**

**AGENDA**

John Clark  
Patricia Griffin  
Dolores Johnson  
Kirk A. Martin  
Scott Tracy

*Santa Barbara City Council Liaison*  
Councilmember Grant House

*City of Goleta Liaison*  
Councilmember Ed Easton



Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That the Lease Review Sub Committee met on Thursday, May 14, 2009 at the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Wednesday, May 14 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **CONSENT CALENDAR**

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, March 18, 2009.

5. SUBJECT: LEASE AGREEMENT – WCP LOGISTICS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with WCP Logistics, Inc., a California Corporation, for 9,000 square feet of fenced land, at 150 Arthur Mollenhauer Road, at the Santa Barbara Airport, effective May 1, 2009, for a monthly rental of \$1,260, exclusive of utilities.

6. SUBJECT: LEASE AGREEMENT – SPITFIRE FLIGHT SCHOOL AVIATION, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Spitfire Flight School Aviation, Inc., a California Corporation, for 986 square feet of Building 122, 300 William Moffett Place, at the Santa Barbara Airport, effective June 1, 2009, for a monthly rental of \$917, exclusive of utilities.

7. SUBJECT: LEASE AMENDMENT WITH SANTA BARBARA AIRPORT AUTO CENTER, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute an Amendment to Lease No. 200614, as amended September 1, 2006, (Amendment No. 200622) with Santa Barbara Airport Auto Center, Inc., a California Corporation, amending Article 1, "Premises" and Article 5, "Rent".

8. SUBJECT: TERMINAL UTILITIES LICENSE AGREEMENT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year License Agreement with the United States of America, Transportation Security Administration (TSA), allowing the use of 2,249 square feet of the Airline Terminal Building, 500 James Fowler Road, at the Santa Barbara Airport,

for the purpose of security screening, for a monthly fee of \$1,429 for electricity and janitorial services.

9. SUBJECT: Lease Agreement – L3 Communications, Maripro, Inc.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a six-month Lease Agreement , with one six-month option, with L3 Communications, Maripro, Inc., a California Corporation, for 1,950 square feet of storage in Building 315, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective May 15, 2009, for a monthly rental of \$1,365, exclusive of utilities.

10. SUBJECT: LEASE AGREEMENT – QUIQLITE, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with QuiqLite, Inc., a California Corporation, for 408 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective April 1, 2009, for a monthly rental of \$539, exclusive of utilities.

11. SUBJECT: LEASE AGREEMENT – ACCURATE AVIATION GROUP, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Accurate Aviation Group, Inc., a California Corporation, for 464 square feet of office and 84 square feet of storage space in Building 122, at 302 William Moffett Place, at the Santa Barbara Airport, effective May 1, 2009, for a monthly rental of \$400, exclusive of utilities.

12. SUBJECT: APRIL & MAY 2009 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

## **LIAISON REPORTS**

## **COMMISSION MATTERS**

13. SUBJECT: ANNUAL CITY ADVISORY GROUP WORKSHOP

RECOMMENDATION: That Airport Commission receive an oral report on the Advisory Group Workshop held on Wednesday, April 22, 2009 – Commissioner Tracy

## **ADMINISTRATIVE REPORTS**

14. SUBJECT: AIRPORT AMBASSADOR PROGRAM

RECOMMENDATION: That Airport Commission receive a presentation on the Airport Ambassador Program.

## **DIRECTOR'S REPORT**

15.   A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
  4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Airfield Safety Projects Wetland Mitigation Plan
  3. Goleta Slough Tidal Circulation Demonstration Project
  4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

## **ADJOURNMENT**